

REPORTS

BR
(LEGAL)

PERFORMANCE / AEIS
REPORT

The Board shall publish an annual report describing the educational performance of the District and of each campus in the District. This report is provided by TEA and is termed the Academic Excellence Indicator System (AEIS) report. It is intended to inform the public about the educational performance of the District and of each campus in relation to the District, the state, and a comparable group of schools. The report shall include:

1. Uniform student performance and descriptive information as required by rules of the Commissioner.
2. Campus performance objectives and the progress of each campus toward those objectives.
3. The District's performance rating and the performance rating for each campus.
4. A comparison provided by TEA of:
 - a. The performance of each campus to its previous performance and to state-established standards;
 - b. The performance of the District to its previous performance and to state-established standards; and
 - c. The performance of each campus or district to comparable improvement.
5. The District's current special education compliance status with TEA.
6. A statement of the number, rate, and type of violent or criminal incidents that occurred on each District campus, to the extent permitted under the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. Section 1232g). [See FL]
7. Information concerning school violence prevention and violence intervention policies and procedures that the District is using to protect students.
8. The findings that result from evaluations conducted under the Safe and Drug-Free Schools and Communities Act of 1994 (20 U.S.C. Section 7101 et seq.).
9. A statement of the amount, if any, of the District's unencumbered surplus fund balance as of the last day of the preceding fiscal year and the percentage of the preceding year's budget that the surplus represents.
10. Information received from postsecondary institutions reporting student performance during the first year enrolled after graduating from high school for each high school campus in

REPORTS

BR
(LEGAL)

the District, presented in a form determined by the Commissioner.

ADDITIONAL
INFORMATION

The District may not alter the report provided by TEA; however, it may concurrently provide additional information to the public that explains information in the report, such as:

1. Student information, including total enrollment, enrollment by ethnicity, socioeconomic status, and grade groupings, and retention rates.
2. Financial information, including revenue and expenditures.
3. Staff information, including number and type of staff by gender, ethnicity, years of experience, and highest degree held, teacher and administrator salaries, and teacher turnover.
4. Program information, including student enrollment by program, teachers by program, and instructional operating expenditures by program.
5. Number of students placed in a disciplinary alternative education program under Education Code 37.

PUBLIC HEARING

Within 90 days after the report is received from TEA, the Board shall hold a hearing for public discussion of the report and shall notify property owners and parents in the District of the hearing. The notification must include notice to a newspaper of general circulation in the District and notice to electronic media serving the District.

PUBLICATION

The report must be published within two weeks after the hearing, in the same format as it was received from TEA.

AEIS
DISSEMINATION

After the hearing, the Board shall disseminate the report by posting it in public places, such as school offices, local businesses, and public libraries.

Education Code 39.053; 19 TAC 61.1022

AEIS INTERNET
DISSEMINATION

A district that maintains an Internet Web site shall, not later than the tenth day of instruction of each school year, make the information contained in the most recent AEIS report available to the public on the Web site. *Education Code 39.252*

PRIMARY
CONSIDERATION

The information required to be reported in Education Code 39.053 shall be a primary consideration in District and campus planning. *Education Code 39.054(2)*

SCHOOL REPORT
CARD (SRC)

TEA is required to prepare a campus report card for every campus in the state. This report is called the school report card (SRC) and

REPORTS

BR
(LEGAL)

is intended to inform each student's parents or guardians about the school's performance.

SRC
DISSEMINATION

Each school campus must disseminate the school report card within six weeks after it is received from TEA. The campus may disseminate the school report card in the same manner it normally transmits official communications to parents and guardians. These methods may include:

1. Including the SRC in a weekly folder sent home with each student;
2. Mailing it to each student's residence;
3. Providing it at a parent-teacher conference; or
4. Enclosing it with the student report card.

On written request, the District shall provide a copy of a campus report card to any other party.

ADDITIONAL
INFORMATION

A school may not alter the SRC, but it may include additional information with the report that explains or supplements information contained within the report.

Education Code 39.052; 19 TAC 61.1021

SRC INTERNET
DISSEMINATION

A district that maintains an Internet Web site shall, not later than the tenth day of instruction of each school year, make the information contained in the most recent SRC for each campus available to the public on the Web site. *Education Code 39.252*

ANNUAL FINANCIAL
MANAGEMENT
REPORT

The Commissioner shall develop a reporting procedure under which the District is required to prepare and distribute an annual financial management report. The annual financial management report prepared by the District must include a description of the District's financial management performance based on a comparison, provided by TEA, of the District's performance on the indicators in Texas Administrative Code Title 19, Section 109.1002.

The public shall be given an opportunity to comment on the report at a hearing.

REPORT
REQUIREMENTS

The report shall contain information on state-established standards and the District's financial management performance under each indicator for the current and previous years' financial accountability ratings, along with any descriptive information required by the Commissioner including:

1. A copy of the Superintendent's current employment contract. The District may publish the Superintendent's employment

contract on the District's Internet site in lieu of publication in the annual financial management report;

2. A summary schedule for the fiscal year (12-month period) of total reimbursements received by the Superintendent and each Board member, including transactions resulting from use of the District's credit card(s) to cover expenses incurred by the Superintendent and each Board member. The summary schedule shall separately report reimbursements for meals, lodging, transportation, motor fuel, and other items (the summary schedule of total reimbursements is not to include reimbursements for supplies and materials that were purchased for the operation of the District);
3. A summary schedule for the fiscal year of the dollar amount of compensation and/or fees received by the Superintendent from another school district or any other outside entity in exchange for professional consulting and/or other personal services. The schedule shall separately report the amount received from each entity;
4. A summary schedule for the fiscal year of the total dollar amount received by the executive officers and Board members of gifts that had an economic value of \$250 or more in the aggregate in the fiscal year. This reporting requirement only applies to:
 - a. Gifts received by the District's executive officers and Board members (and their immediate family as described by Government Code, Chapter 573, Subchapter B, as a person related to another person within the first degree by consanguinity or affinity) from an outside entity that received payments from the District in the prior fiscal year, and
 - b. Gifts from competing vendors that were not awarded contracts in the prior fiscal year.

This reporting requirement does not apply to reimbursement of travel-related expenses by an outside entity when the purpose of the travel is to investigate or explore matters directly related to the duties of an executive officer or Board member, or matters related to attendance at education-related conferences and seminars whose primary purpose is to provide continuing education (this exclusion does not apply to trips for entertainment-related purposes or pleasure trips). This reporting requirement excludes an individual gift or a series of gifts from a single outside entity that had an aggregate economic

REPORTS

BR
(LEGAL)

value of less than \$250 per executive officer or Board member; and

5. A summary schedule for the fiscal year of the dollar amount by Board member for the aggregate amount of business transactions with the District. This reporting requirement is not to duplicate the items disclosed in the summary schedule of reimbursements received by Board members; and
6. Any other information the Board of the District determines to be useful.

PUBLIC HEARING

The Board shall hold a public hearing on the report. The Board shall give notice of the hearing to property owners and to parents of District students.

The public hearing on the annual financial management report shall be held in the District's facilities within two months of receipt of a final financial accountability rating.

In addition to other notice required by law, notice of the hearing must be provided to a newspaper of general circulation in the District once a week for two weeks prior to holding the public meeting, providing the time and place where the hearing is to be held. The first notice in the newspaper may not be more than 30 days prior to or less than 14 days prior to the public meeting. If there is not a newspaper published in the county in which the District's central administration office is located, then the notice is to be published in the county nearest the county seat of the county in which the District's central administration office is located.

Notice of the hearing must also be provided through electronic mail to media serving the District.

At the hearing, the annual financial management report shall be disseminated to parents and taxpayers in attendance. The annual financial management report shall be retained in the District for at least a three-year period after the public hearing and shall be made available to parents and taxpayers upon request.

CORRECTIVE ACTION
PLAN

A corrective action plan shall be filed with TEA by each school district that received a rating of Substandard Achievement or Suspended—Data Quality. The corrective action plan, prepared in accordance with the instructions from the Commissioner, is to be filed within one month after the District's public hearing.

DISSEMINATION

After the hearing, the report shall be disseminated in the District in the manner prescribed by the Commissioner.

Education Code 39.203; 19 TAC 109.1005